

BUREAU OF STATISTICS AND PLANS
Government of Guam
June 2015



EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM

**Guam's FY 2015 Grant Application
Program Narrative**

Table of Contents

EXECUTIVE SUMMARY	2
INTRODUCTION	3
PROGRAM NARRATIVE.....	5
STATEMENT OF THE PROBLEM	5
Guam’s State Strategy / Funding Priorities.....	5
Guam’s Priority Issues and Proposed Program Responses.....	5
Sub-Grant Award Process and Timeline.....	6
Description of the Programs to be Funded.....	10
PROJECT DESIGN AND IMPLEMENTATION.....	21
Guam’s Strategic Planning Process	21
Data and Analysis	22
Resource Needs and Gaps in Services	22
Coordination of JAG funds with State and Related Justice Funds	23
CAPABILITIES AND COMPETENCIES	23
Coordination Efforts	23
Federal Participation in Strategy Development:	23
Coordination with Other State Agencies and Funded Programs:	24
GUAM’S PLAN FOR COLLECTING THE DATA REQUIRED FOR THE FY 2015 PERFORMANCE MEASURES.....	24
BUDGET DETAIL WORKSHEET AND BUDGET NARRATIVE.....	26

EXECUTIVE SUMMARY

The Bureau of Justice Assistance (BJA) requires applicants for the FY 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Program to submit a program narrative that identifies the state's strategy/funding priorities and provide descriptions of the sub-grant process, the programs to be funded, the state's strategic planning process, any additional coordination efforts, and to identify how performance measure data will be collected and reported. The JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funds support all components of the criminal justice system from multijurisdictional drug task forces to courts, corrections, treatment, and justice information sharing initiatives. JAG funded projects may address crime through the provision of services to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes, and procedures. The JAG Program allows states and local jurisdictions to support a broad range of activities to prevent and control crime based on their own local needs and conditions and provide agencies with the flexibility to prioritize and place justice funds where they are most needed. The multi-year strategic plan for the FY 2013 – FY 2016 was finalized in May 2013 and updated in 2014 (Attachment).

INTRODUCTION

State Administering Agency

The Governor of Guam has designated the Bureau of Statistics and Plans as the state administering agency (SAA) to apply for and administer the Edward Byrne Justice Assistance Grant Program. Specifically, the SAA is responsible for coordination of JAG funds among Guam's justice initiatives, preparation and submission of the Guam's JAG application, administration of JAG funds including establishing funding priorities, distributing funds, monitoring sub-recipients' compliance with all JAG special conditions and provisions, and providing ongoing assistance to sub-recipients, and submitting quarterly financial reports (FFR425) and performance metrics reports, annual programmatic reports, and annual sub-grant information.

Initially created under Public Law 12-200, the Bureau of Planning's mission was redefined during 1990 by Public Law 20-147. In 2002 it was once again redefined by Public Law 26-76 and its name was changed to the Bureau of Statistics and Plans.

Public Law 20-147, as amended by Public Law 26-76, stipulates in statute that it is the Bureau of Statistics and Plans' responsibility to undertake any planning activity that is not being carried out or that is not the function of another department. The Bureau has the legislative flexibility to appraise, coordinate, prepare and assist in the development of a wide range of plans, policies and studies that further economic, social, land use, environmental and infrastructure goals, priorities and planning activities. This flexibility is reflected in the Bureau's mission statement. It is further mandated to disseminate and make available economic, social, and physical data and information for researches, policy makers and the public.

The Bureau of Statistics and Plans' mission is to ensure Guam's resources are effectively used for the benefit of present and future generations by ensuring consistency among various plans, policies and programs. In order to do this, the Bureau is committed to:

- Serve as a catalyst for planned and balanced economic, social, environmental and physical growth;
- Advise the Governor during the formulation of policies and on the interrelationships among laws, plans, policies and programs;
- Provide oversight during the formulation and integration of plans, policies and programs which further social, economic, environmental and physical development goals and priorities;
- Encourage private/public partnerships in the formulation and implementation of plans, policies and programs;
- Ensure the availability of information generated by the Government of Guam for policy and plan development;
- Provide technical and support to other Government of Guam entities in order that they can meet their missions; and
- Ensure the availability of timely and accurate statistical indices that are required to make sound decisions to improve Guam's economic viability.

Within the Bureau of Statistics and Plans, primary responsibility for overseeing and administering federal law enforcement grants falls with the Socio-Economic Planning Program. Specifically, the Socio Economic Planning Program identifies, applies for, and administers a number of Federal grants (the Edward Byrne Memorial Justice Assistance Grant, Paul Coverdell Forensic Science Improvement Grant, Residential Substance Abuse Treatment Grant, and Prison Rape Elimination Act Grant).

STRATEGY PLANNING DEVELOPMENT PROCESS

In light of the Bureau of Statistics and Plans mission, the Bureau is responsible for development of Guam's drug control, violent crime and criminal justice systems strategic plan in consultation and coordination with Guam's officials whose duty it is to enforce drug and criminal law and direct the administration of justice. Moreover, the Bureau closely monitors its strategies to ensure that Guam is able to effectively and efficiently combat drug and violent crime and improve the criminal justice system to ensure that the activities conducted by one component of the criminal justice system do not adversely impact upon another. In addition to formulating Guam's strategy, the Bureau also make funding decisions. The Bureau determines which projects are to be funded and the specific items to be funded for each of the approved programs by addressing projects which have an impact upon reducing crime and which permit capacity building, that could not have otherwise have been implemented.

Annually, information on the resource needs, gaps in services and data as it relates to the overall operation of the criminal justice system are solicited and collected from Guam's criminal justice entities and the Bureau's resource entities. The information provided by the organization and the professional they represent are analyzed and utilized to support the overall plan development.

The Bureau's partners in planning are the following law enforcement entities and resource entities:

- Office of the Attorney General
- Guam Police Department
- Department of Corrections
- Judiciary of Guam
- Department of Youth Affairs
- Guam Customs and Quarantine Agency
- Department of Mental Health and Substance Abuse
- Department of Public Health and Social Services
- Guam Homeland Security
- Jose D. Leon Guerrero Port Authority of Guam
- A.B. Won Pat Guam International Airport Authority
- Guam Housing and Urban Renewal Authority
- Department of Public Works Office of Highway Safety
- Governor's Federal Program Office
- Guam Department of Education
- Public Defender Services Corporation

- 32nd Guam Legislature Committee on Guam U.S. Military Relocation, Homeland Security, Veteran's Affairs & Judiciary
- 32nd Guam Legislature Committee on Public Safety, Infrastructure & Maritime Transportation
- 32nd Guam Legislature on Health & Human Services, Health Insurance Reform, Economic Development, & Senior Citizens

PROGRAM NARRATIVE

STATEMENT OF THE PROBLEM

Guam's State Strategy / Funding Priorities

The Bureau held a Stakeholders meeting on April 4, 2013 to identify the priorities to address in Guam's FY 2013 – 2016 Multi Year Strategy for Drug Control, Violent Crime and Criminal Justice System Improvement Strategies, and the following agencies were represented at the meeting: Office of the Attorney General, Guam Police Department, Department of Corrections, Judiciary of Guam, Department of Youth Affairs, Guam Customs and Quarantine Agency, Department of Mental Health and Substance Abuse, Department of Public Health and Social Services, Guam Homeland Security, Jose D. Leon Guerrero Port Authority of Guam Security Police, A.B. Won Pat Guam International Airport Authority Security Police, Public Defender Services Corporation, 32nd Guam Legislature Committee on Guam U.S. Military Relocation, Homeland Security, Veteran's Affairs and Judiciary. The outcome of the meeting resulted in the following priorities identified to address in the development of the FY 2013-2016 Multi Year Strategy:

- Sexual Assault
- Technology Improvement
- Treatment and Rehabilitation
- Law Enforcement
- Violent Crime

Guam's Priority Issues and Proposed Program Responses

In line with the key points established in the 2013 National Drug Control Strategy, Guam's strategy has been developed to address and coordinate the following national priorities:

- Strengthen Efforts to Prevent Drug Use in Our Communities;
- Integrate Treatment for Substance Use Disorders into Health Care, and Expand Support for Recovery;
- Break the Cycle of Drug Use, Crime Delinquency, and Incarceration;
- Disrupt Domestic Drug Trafficking and Production; and
- Improve Information Systems for Analysis, Assessment, and Local Management.

Guam's ultimate long term goals are to eliminate drug use, to reduce violent crime and to improve the functioning of the criminal justice system. Guam's statewide priorities that support the National Drug Control Strategy are the following:

- Law Enforcement Priority
- Sexual Assault Priority
- Treatment and Rehabilitation Priority
- Technology Improvement Priority
- Violent Crime Priority

The applications that are funded will need to identify one of the purpose areas and at least one of the priority areas. Projects selected for funding should focus on:

- Evidence-based initiatives
- A comprehensive response to sexual assault and to monitor sex offenders
- Enhance the ability of federal and state criminal justice agencies using jointly controlled operations to remove specifically targeted mid and upper-level narcotics trafficking through investigation, arrest, prosecution, and conviction to disrupt the drug market, reduce drug threats and drug related crimes
- Reduce recidivism rates and Improve re-entry efforts
- Improve criminal justice information sharing and integrated systems
- Address the PREA mandate

Sub-Grant Award Process and Timeline

The Bureau of Statistics and Plans sub grant award process is as follows:

Project solicitation – After the grant award is received, the Bureau announces the availability of funds to eligible state agencies and nonprofit organization through a request for proposal process. The application deadline is established and an application kit with instructions is sent announced. The prospective applicants are encouraged to submit applications for evidence based programs and or practices and or data driven strategies and this is noted in the application kit and instructions.

The solicitations identifies the following: JAG program areas, project proposal deadline, a listing of the JAG proposed programs, goals and requirements, application contents (program abstract, program title, project title, grantee name, JAG program area, applicant agency and address, applicant agency DUNS number, applicant agency EIN number, location of project, project period, type of application, total project amount, other funding sources, project director, financial officer, project approach type - PMT, JAG activity type – PMT, recipient type, population services, target geographic location, crime type), description of project contents (problem statement, goals and objectives, project activities, performance indicators/outcome measures and BJA PM, organizational capabilities, project timeline, position descriptions, and probability to improve the criminal justice system) and budget and budget narrative contents.

Review Process – Once the applications have been received by the deadline, the application content is thoroughly reviewed, evaluated, and scored by the Bureau’s staff. Applications that are not complete are returned back to the agency and not evaluated. Once this is done the budget for each applications is entered into an excel spreadsheet by requested line item. After this is completed, the Bureau will consult with the BBMR’s budget analyst that has oversight of the applicant locally funded budget and law enforcement and resource agencies that administer federal funds. This collaboration ensures there is no duplication of funding efforts. Please note applicants must identify in their application under Other Funding Source if they have requested funding for this project. Upon the application evaluation, budget breakdown consultation, the Bureau’s staff will go over the funding recommendation with the Director. The Director will make the final decision on the applications to be funded based on the scoring, the impact the project will have upon reducing crime, and if the proposed funded project permits capacity building that could not have otherwise have been implemented because of the lack of local resources.

Priority Area	Project Brief	Department	Item	Funding Request	Recommended for Funding	Not Recommended for Funding	Comments	Note
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FY 2015 Edward Byrne Memorial Justice Assistance Grant Program Timeline
Fiscal Year 2015 - 2017

	2015				2016				2017			
	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec
Edward Byrne JAG Application Development		X										
Public Review of the FY 2015 JAG Application (July 2, 2015 to July 30, 2015)			X									
Completion of the Public Review and Submission of Changes to the FY 2015 JAG Narrative if applicable (August 2015)			X									
Develop Request for Proposal announcement of Available funds – Modification of current JAG announcement listing who can apply, purposes of funds, restrictions on funding, required performance measures and reporting requirements (September 2015)			X									
Announce the RFP to invite prospective sub grantees to submit an application for the 2015 JAG award (announcement emailed; instructions and application placed on BSP website)				X								
JAG grant acceptance and receipt of federal funding					X							
Subgrantee application deadline					X							
Grant applications reviewed and funding decisions made by SAA Office						X						
Successful applicants notified. Subgrantee Memorandum of Understanding executed							X					
Subgrantee Project Director/Financial Officer/Procurement Training to outline responsibility for managing a JAG subgrant at a fiscal and programmatic level, including required performance measures and reporting requirements								X				

Beginning of subgrant mou and work request (October 1, 2016 to September 30, 2017) and grant funded program activities			X	X	X	X	X
Quarterly financial reporting (Sub grantee submits report 15 days after quarter ends.)			X	X	X	X	X
Quarterly program reporting and assessment of program activities. (Sub grantee submits report 15 days after the quarter ends.)			X	X	X	X	X
Quarterly performance measurement tool reporting online (Sub grantee submits report 15 days after the quarter ends). SAA will enter and submit the outcome measure by no later than 20 days after the quarter ends. SAA will complete review of the sub grantee PMT and submit by no later than 25 days after the quarter ends.				X	X	X	X
Sub-grantee final reporting and closeout (Due 30 days after project end date)						X	
JAG final reporting and grant closeout							X

Description of the Programs to be Funded

The projects to be funded will need to fall within one of the priority areas described and programs identified. In the past, JAG funds have supported a multitude of projects that prevented and/or reduced crime and violence throughout Guam. These projects included:

- U.S. Immigration and Customs Enforcement: Drug Interdiction, Money Laundering and Asset Forfeiture
- Drug Detector Dog Unit Task Force
- Violent Street Crime Prosecution Task Force
- Sex Offender Registry National Act Compliance Initiative
- Criminal Justice Records Improvement Integration
- Prosecution Case Management Information System
- Adult Correctional Management Information System
- Police Records Management Information System
- Forensic Laboratory Management Information System
- Crisis Center Enhancement of the Forensic Evidence in the Sexual Assault Medical-Legal Rape Examination
- Adult Drug Court
- Juvenile Drug Court
- Recovery Oriented System of Care Program for Substance Abuse Offenders

Guam's priority areas are the following:

- Law Enforcement Priority
- Sexual Assault Priority
- Treatment and Rehabilitation Priority
- Technology Improvement Priority
- Violent Crime Priority

Law Enforcement Priority

Multijurisdictional Drug Task Forces

Purpose Area: Law Enforcement Programs

Description of the Program:

This program calls for integrating Federal and local drug law enforcement and prosecution to enhance interagency coordination among the task forces; to facilitate multi jurisdictional investigations to facilitate the curtailment of narcotics interdiction and money laundering activities on Guam through the apprehension, arrest, and conviction of individuals smuggling narcotics into Guam, and the seizure of assets acquired as a result of a controlled substance violation. In order to proactively interdict the narcotics distribution system and to seize assets gained through the sale of narcotics, there is need to continue to utilize interagency, multi-disciplinary task forces; to fund prosecutors to prosecute drug cases; and to increase the drug detector canine detection teams to detect the narcotics.

Brief Analysis of the Need of the Program:

The growing availability and abuse of crystal methamphetamine or “ice” as well as other illegal drugs has been directly related to Guam’s growing crime rates. As such, it necessitates the pursuit of strong components to prevent controlled illicit substances from entering Guam, to detect and remove them from the streets, and to vigorously prosecute the drug traffickers. A need exist to ensure Guam’s drug task forces have the necessary resources to interdict illegal drugs on Guam and the available training to keep up with the latest trends and technology.

Program Goal:

The goal of the multi-jurisdictional task forces is to interdict illegal drugs at our ports of entry, to reduce the availability and use of illegal drugs and money laundering activities on Guam through collaborative investigations with State and Federal agencies in order to apprehend, arrest, and convict the individuals, and to seize assets acquired as a result of controlled substance violations thus to disrupt the drug market, reduce drug threats and drug related crimes on Guam.

Guam’s Performance Measure:

- The number of enforcement operations conducted by the task forces
- Number of marijuana plants eradicated
- Number of drug arrests by drug type
- Quantity of drug seized by drug type and the value of drugs seized (in grams)
- Number of drug cases initiated
- Number of drug cases closed
- Number of drug trafficking organization investigated and penetrated (identify the level of the drug trafficking organization by street, low, mid, high and the ethnicity of the organization)

- Number of weapons and explosives seized (identify the type of weapon)
- Number of drug offenders prosecuted at the state level with conviction
- Number of drug offenders prosecuted at the federal level with conviction
- Number of offenders prosecuted for firearm violation at the state level with conviction
- Number of offenders prosecuted for firearm violation at the federal level with conviction
- Number of asset seizures and total value of funds and asset forfeited
- Number of law enforcement officers, prosecutor trained during the reporting period (list training attended and the cost of each training)

Sex Offender Registration Management Program

Purpose Area: Law Enforcement Program

Description of the Program:

The program calls for enhancing Guam's sex offender registry by continuing to maintain the requirements of the Sex Offender Registration and Notification Act (SORNA) under AWA through coordinated and collaborative efforts with the Sex Offender Registration Management Office, Judiciary of Guam, the Office of the Attorney General, the Guam Police Department, and the Department of Corrections in order to protect the public from sex offenders and offenders against children through effective sex offender registration and notification.

Brief Analysis of the Need of the Program and Proposed Program Activities:

Although Guam is in compliance with AWA/SORNA with the passage of Public Law 30-223, a need exist to continue to maintain our status as substantially implemented the provision of the Sex Offender Registration and Notification Act (SORNA) as well as to continue to work towards meeting the provisions of SORNA as they continue to evolve and to work with the SMART office personnel to bring Guam into full compliance with SORNA. The Judiciary of Guam

To increase public safety and to improve the monitoring of sex offenders, a need exist to continue to substanttp provide the federal Jacob Wetterling Crimes Against Children and Sexual Violent Offender Registration Program, enacted in 1994, requires states to establish registration programs for persons who have been convicted of certain sex crimes. Guam's Sex Offender Registry (SOR) was enacted in November 1999 under Public Law No. 25-75. This law was repealed by the federal Adam Walsh Child Protection and Safety Act of 2006, also known as the Sex Offender Registration and Notification Act (SORNA). The Act re-established and expands the Jacob Wetterling, Megan Nicole Kanka and Pam Lychner Sex Offender Registration and Notification Program and sets forth strict guidelines for jurisdictions to develop and maintain a jurisdiction wide sex offender registry.

Program Goal:

The goal of this program is to facilitate substantial jurisdictional compliance with SORNA by providing support for coordinated interagency efforts to comply and implement the SORNA requirements; and to enhance Guam's efforts to ensure victims and public safety.

Guam's Performance Measures:

- Number of SORNA meetings held (indicate dates meetings have been held) and the outcome of the meetings. Provide the names of the individuals that attended the meetings.
- Number of policies/procedures or laws established or amended to comply with SORNA.
- Number of SORNA requirement implemented.
- Number of jurisdiction personnel trained on SORNA compliance.
- Number of records/data to include sex offender case files, registration information, finger/palm print cards, DNA captured.

Sexual Assault and Violent Crime Priority

Forensic Medical Examination of Sexual Assault Program

Purpose Area: Law Enforcement Program

Description of the Program:

Healing Hearts Crisis Center is Guam's only rape crisis center that provides comprehensive forensic medical examination on child and adult sexual assault victims to collect forensic evidence. The collection of forensic evidence is critical to the successful prosecution of the perpetrators of sexual assault on children.

Brief Analysis of the Need of the Program and Proposed Program Activities:

Another growing concern on Guam is sexual assault cases involving a child. The Crime in Guam 2007 Uniform Crime Report reported a 16 percent increase in reported rape offenses from 180 reported rape offenses in 2006 to 208 reported rape offenses in 2007. Guam's only rape crisis center serviced 76 victims of sexual assault in 2008, a 38 percent decrease over the 123 victims that received services from the center in 2007. It is important to note that 65 percent of the 76 victims serviced were between the ages of zero to fifteen. There is need to collect the forensic evidence from the victims in a safe and comfortable environment, to conduct the multidisciplinary team interview, to increase sexual assault awareness to the community, and to provide counseling services to the victim.

Program Goals:

The goals of the project are to improve the collection of evidence in sexual assault cases that will assist with the successful prosecution of criminal sexual assault cases; and to ensure that survivors of sexual assault are provided with the necessary support/resources to report and participate in the investigation and prosecution of criminal sexual conduct cases.

Guam's Performance Measures:

- Number of victims referred to Healing Hearts for medical legal examinations broken down by age group and sex.
- Number of forensic examination conducted on the victims broken down by age group and sex.
- Number of forensic examination conducted on the victims using the video colposcope broken down by age group and sex.
- Number of victims referred out and received counseling broken down by age group and sex
- Number of sexual assault cases that go to trial.
- Number of staff on hand to provide and collect forensic evidence.

Sexual Assault Prosecution Program

Purpose Area: Prosecution and Court Program

Description of the Program:

The purpose of this program is to increase the operational effectiveness of the Office of the Attorney General by providing resources to prosecute sexual assault cases and non compliance sex offenders.

Brief Analysis of the Need of the Program and Proposed Program Activities:

Sexual assault crimes continue to be a major community and criminal justice issue on Guam. There is a need to fund prosecutor to prosecute the growing number of sexual assault cases and to prosecute sex offenders who failed to update and verify the information on Guam's sex offender registry.

Program Goal:

The goal of this program is to prosecute sexual assault cases and convict the offender; and to prosecute sex offenders who fail to update and verify their information on the registry.

Guam's Performance Measures:

- Improve the investigation and prosecution of sexual assault cases
- Number of sexual cases prosecuted at the state level with conviction
- Number of sex offenders prosecuted for not complying with Guam's sex offender registry
- Resources implemented
- Report the change in the prosecution caseload of rape cases

Treatment and Rehabilitation Priority

Correctional Treatment and Rehabilitative Program

Purpose Areas: Corrections and Community Corrections Programs

Program Description:

The purpose of this program is to prevent further penetration into Guam's criminal justice system by improving and providing therapeutic treatment programs in the areas of substance abuse, violent tendencies abuse, and family violence.

Brief Analysis of the Need of the Program and Proposed Program Activities:

The nature of violent offender, drug offender and family violence offender is presenting unique problems to the Guam correctional system. Guam's correctional system needs program in place to detect, counsel, monitor and rehabilitate violent, drug abusing, and domestic and family violence offender before they are released to the community to prevent further penetration into the criminal justice system.

Program Goals:

The goals of the program is to provide substance abuse treatment, domestic and family violence treatment, sex offender treatment, and terrorizing and assault treatment to adult offenders to reduce the recidivism rate upon release and to maintain a healthy lifestyle.

Guam's Performance Measures:

- Reduce Recidivism Rate
- Reduce Prison Population

Recovery Oriented System of Care Program for Substance Abuse Offenders

Purpose Areas: Corrections and Community Corrections Programs

Program Description:

The purpose of this program is to prevent further penetration into Guam's criminal justice system by providing a continuum of care for the adult offenders who have completed the Residential Substance Abuse Treatment Program and released from prison based on the level of care needed, and to link them with the services and supports needed to sustain their recovery as well as providing a continuum of care for the adult offenders with substance abuse problems and released from prison.

Brief Analysis of the Need of the Program and Proposed Program Activities:

A need exist to implement a Recovery Oriented Systems of Care for substance abuse offenders who have been released from prison as the outcome of the program have been proven effective. There are two specific target group for this program and they are the adult offenders that have completed the Residential Substance Abuse Treatment Program, and adult offenders that have been referred by their case workers. ROSC will require collaboration with the Department of Mental Health and Substance Abuse Drug and Alcohol Branch, the Department of Corrections, the Department of Corrections Parole Services, the Judiciary of Guam Probation Division, the Department of Labor One Stop Career Center, the Guam Housing and Urban Renewal, faith based organizations and nonprofit organizations in the planning of a ROSC Program. The Department of Mental Health and Substance Abuse Drug and Alcohol Branch has taking the lead in implementing a transitional mechanism for adults who have completed the Residential Substance Abuse Treatment Program and being released from Corrections by linking them to established therapeutic community or Aftercare and or Continued Care Programs. The Program involves conducting an assessment two months prior to release. The assessment tool that will be used is the American Society of Addiction Medicine (ASAM) model. The assessment tool will determine the level of care needed for each RSAT client upon release.

The program will require a case manager to coordinate recovery support services (short term housing, transportation, faith based services, basic needs, case management, childcare, and vocational and educational services) with the public and private organizations on Guam for the RSAT client; and peer specialists to provide peer mentoring for the RSAT client while they proceed through the aftercare and or continuum of care.

Program Goals:

The goal of the program is to improve the access to substance abuse services for adults who completed the Residential Substance Abuse Treatment Program and for adults have been referred by their case manager to provide a continuum of care and support services so they do not re-offend, and to maintain a healthy lifestyle and become productive citizen of the community with the aim to reduce recidivism.

Guam's Performance Measures:

- Interagency memorandum of understanding in place with the network agencies
- Number of assessments completed
- Drug testing results
- Number of participants in the ROSC program
- Number of participants provided referrals services and type of services provided
- Number of participants that have been successful in the program to become productive citizens in the community and maintained a healthy lifestyle one to year after they have participated in the program
- Feedback on the outcome of the services provided for the participants

Drug Court Program

Purpose Areas: Prosecution and Court Programs

Program Description:

Drug Court is a Court-supervised, comprehensive drug-alcohol treatment program for non-violent offenders. The goal of the program is to help the offender achieve total abstinence from drugs and alcohol, with the final responsibility of program completion being with the offender. The focus of the Drug Court is on replacing addictive behaviors with a clean and sober lifestyle.

Brief Analysis of the Need of the Program and Proposed Program Activities:

There is a need to expand the Drug Court Program to allow other clients who have not been charged for drug possession but have been charged for burglary to support their habits to enter the program; and to create a track to treat repeat and long time drug offenders. A need still exists to continue to provide for the recreational therapeutic component of the Drug Court.

Program Goal:

The goal of this program is reduce substance abuse and recidivism among non violent adult substance abusing offenders.

Guam's Performance Measures:

- Number of clients participating in program
- Number of clients graduated from drug court program
- Number of review/status hearings conducted
- Number of drug testing conducted and the frequency conducted
- Number of positive drug results
- Number of negative drug results
- Sanctions imposed on negative results
- Sanctions imposed on positive results
- Number of participants that were terminated from the program. Why were they terminated from the program

Technology Improvement Priority

Criminal Justice Records Improvement Program

Purpose Area: Planning, Evaluation, and Technology Programs

Program Description:

The purpose of this program is to improve Guam's Criminal Justice Information Systems by integrating the police, court, prosecution, corrections criminal justice systems component to improve the quality, timeliness, and accuracy of Guam's criminal history records.

Program Goal:

The goal of the program is to make systematic improvement in the quality, timeliness, and accuracy of Guam criminal history records to facilitate integration of information technology in the criminal justice system and to share information across systems thus to improve criminal justice information sharing and integrated systems.

Brief Analysis of the Need of the Program and Proposed Program Activity:

Technology system improvement applies to using technology to improve the criminal justice system. This includes improving management of criminal justice data that is current, accurate, and accessible in a timely manner by applicable criminal justice agencies. The lack of accurate, reliable criminal history information that can be shared expeditiously among a variety of stakeholders in the criminal justice community has been a significant obstacle to the effective apprehension and prosecution of offenders.

A need exist to eliminate the duplication of data entry by migrating the AEGIS data to the Office of the Attorney General Prosecution Case Management Information System and the Department of Corrections Adult Correctional Management Information System. Data should be captured once and used many times. Rather than have agencies duplicate data which has already been captured and automated by others, efforts should be implemented that will enable users to share common information and thereby eliminate the potential of subsequent data entry errors and delays in processing. Another need exist to integrate the State Identification Number and FBI number from the Guam Police Department AFIS System to populate the GPD AEGIS System, the OAG PCMIS System, the Judicial Case Management System, and the ACMIS System. Finally, a need exist to ensure resources are available for the annual maintenance of the law enforcement case management systems to improve criminal justice information sharing and integrated systems.

Guam's Performance Measures:

- Implementation of Guam's integration of its law enforcement system to facilitate the exchange of information among law enforcement systems through the Virtual Computerized Criminal History Record.
- Integration of GPD AEGIS data element with OAG PCMIS and DOC ACMIS.

- Integration and automation of SID and FBI Number.
- Maintenance of Guam's criminal justice information systems.

PROJECT DESIGN AND IMPLEMENTATION

Guam's Strategic Planning Process

In light of the Bureau of Statistics and Plans mission, the Bureau is responsible for development of Guam's drug control, violent crime and criminal justice systems strategic plan in consultation and coordination with Guam's officials whose duty it is to enforce drug and criminal law and direct the administration of justice. Moreover, the Bureau closely monitors its strategies to ensure that Guam is able to effectively and efficiently combat drug and violent crime and improve the criminal justice system to ensure that the activities conducted by one component of the criminal justice system do not adversely impact upon another. In addition to formulating Guam's strategy, the Bureau also make funding decisions. The Bureau determines which projects are to be funded and the specific items to be funded for each of the approved programs by addressing projects which have an impact upon reducing crime and which permit capacity building, that could not have otherwise have been implemented.

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- Guam Homeland Security
- Jose D. Leon Guerrero Port Authority of Guam
- A.B. Won Pat Guam International Airport Authority
- Guam Housing and Urban Renewal Authority
- Department of Public Works Office of Highway Safety
- Governor's Federal Program Office
- Guam Department of Education
- Public Defender Services Corporation
- 32nd Guam Legislature Committee on Guam U.S. Military Relocation, Homeland Security, Veteran's Affairs & Judiciary

- 32nd Guam Legislature Committee on Public Safety, Infrastructure & Maritime Transportation
- 32nd Guam Legislature on Health & Human Services, Health Insurance Reform, Economic Development, & Senior Citizens

The Bureau held a Stakeholders meeting on April 4, 2013 to identify the priorities to address in Guam’s FY 2013 – 2016 Multi Year Strategy for Drug Control, Violent Crime and Criminal Justice System Improvement Strategies, and the following agencies were represented at the meeting: Office of the Attorney General, Guam Police Department, Department of Corrections, Judiciary of Guam, Department of Youth Affairs, Guam Customs and Quarantine Agency, Department of Mental Health and Substance Abuse, Department of Public Health and Social Services, Guam Homeland Security, Jose D. Leon Guerrero Port Authority of Guam Security Police, A.B. Won Pat Guam International Airport Authority Security Police, Public Defender Services Corporation, 32nd Guam Legislature Committee on Guam U.S. Military Relocation, Homeland Security, Veteran’s Affairs and Judiciary, and Non Profit Organization. The outcome of the meeting resulted in the following priorities identified to address in the development of the FY 2013-2016 Multi Year Strategy:

- Sexual Assault
- Technology Improvement
- Treatment and Rehabilitation
- Law Enforcement
- Violent Crime

Guam’s FY 2013 – 2016 Multi Year Strategy for Drug Control, Violent Crime and Criminal Justice System Improvement was finalized in June 2013.

Data and Analysis

Guam’s strategic planning process involved in developing Guam’s FY 2013 – 2016 Multi Year Strategy for Drug Control, Violent Crime and Criminal Justice System Improvement involved the collection and analysis of data from several resources to define the problem statement from these resources: GPD’s Crime In Guam Uniform Crime Reporting (UCR) Report; Guam’s Corrections population data; Office of the Attorney General Sexual Assault Data; U.S. District Court Criminal Caseload Statistics; Judiciary of Guam Caseload Statistics; Sub grantee Quarter Progress Reports; Multi jurisdictional Task Force data; GPD’s Forensic Science Narcotics Control Data; and Environmental “scans” of other criminal justice system issues derived from routine contacts with other state agencies.

Resource Needs and Gaps in Services

Since the development of Guam’s plan and discussions with Guam’s criminal justice entities, the assessment of Guam criminal justice system resource needs has continually evolved, especially with changes in technology and the lack of local resources. The identification of gaps in services and areas where additional resources are needed to develop Guam’s strategic plan were categorized under prevention, law enforcement, adjudication, corrections and treatment, and

information systems and technological improvement.

Guam's resource needs and gaps was developed by soliciting input from Guam's law enforcement entities, education entities, prevention entities, substance abuse entities, and Guam legislature.

Coordination of JAG funds with State and Related Justice Funds

Efforts have been initiated to establish coordination with other federal funded programs whose purpose is focused in drug abuse prevention, early intervention and treatment, education, prevention and other criminal justice related areas. The Bureau of Statistics and Plans is in a good position to coordinate Byrne-funded programs with other federally funded programs in Guam as we only have one level of government and we work collaboratively with these entities, particularly those supporting state drug abuse treatment, education, prevention and other criminal justice related areas.

In addition, the Bureau of Statistics and Plans is an active member in the Public Safety semi monthly meeting, the Guam's Criminal Justice Automation Commission, the State Epidemiology Outcome Work Group, Guam's Sex Offender Registry Committee, U.S. Attorney Project Safe Neighborhood Council, and Prison Rape Elimination Act Committee. The Bureau's staff also keeps abreast of issues pertaining to Guam's Sexual Assault Steering Committees, Guam's Family Violence Sexual Assault Task Force, and Guam Coalition against Sexual Assault and Family Violence in consultation with our sub grantees.

Furthermore, as a member of the Guam State Clearinghouse Review process, the Bureau of Statistics and Plans reviews all drug, education, treatment, prevention, and criminal justice related grant application to coordinate the availability of grant monies to state entities from these sources to reduce duplication and fragmentation.

CAPABILITIES AND COMPETENCIES

Coordination Efforts

Developing, planning, and coordinating and facilitating multi agency statewide efforts on criminal justice issues and funding remains a primary focus of the State Administrative Agency. Efforts have been initiated to establish coordination with other justice related federally funded programs. The Bureau of Statistics and Plans reviews all proposed programs and projects for the territory wide impacts and relationship to comprehensive plans, policies, or laws through the Intergovernmental Review of Federal Programs (State Executive Order 12372) process. The department will continue to emphasize coordination and collaboration as it works to implement and administer this grant program.

Federal Participation in Strategy Development:

Federal participation in state law enforcement no longer means merely supplying money and the

policy attached to it. Federal participants have become significant suppliers of expertise to Guam's governments. The Bureau of Statistics and Plans considers it both desirable and important for all concerned to have federal participation in the strategy development process through the input of U.S. Attorney Office, the Drug Enforcement Administration, the U.S. Immigration and Customs Enforcement Agency, and Bureau of Alcohol, Tobacco Firearms and Explosives. The Bureau of Statistics and Plans coordinates with these entities in the review of the Strategy.

Coordination with Other State Agencies and Funded Programs:

The Bureau of Statistics and Plans also actively pursues a cooperative, collaborative relationship with the following departments of Guam's government which receive federal funds for drug education, treatment and prevention, as well as criminal justice related issues: Office of the Attorney General, Guam Police Department, Department of Corrections, Judiciary of Guam, Department of Youth Affairs, Guam Customs and Quarantine Agency, Department of Mental Health and Substance Abuse, Department of Public Health and Social Services, Guam Homeland Security, Guam Housing and Urban Renewal Authority, Department of Public Works Office of Highway Safety, Jose D. Leon Guerrero Port Authority of Guam, A.B. Won Pat Guam International Airport Authority, Governor's Federal Program Office, Guam Department of Education, and Public Defender Services Corporation.

GUAM'S PLAN FOR COLLECTING THE DATA REQUIRED FOR THE FY 2015 PERFORMANCE MEASURES

To assist in fulfilling the accountability objectives of the JAG Formula Grant Program, as well as the Department's responsibilities under the Government Performance and Results Act of 1993 (GPRA), Public Law 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work by reporting the data on the BJA online Performance Measurement Tool (PMT). The BJA Performance Measurement Tool supports BJA grantees ability to identify, collect, and report performance measurement data on activities funded by their award.

Performance Measurement Tool

Once the Memorandum of Understanding has been established, the Bureau will create and assign a user name and password for each sub grantee. Prior to creating and assigning the user name and password, the Bureau will populate each sub grant general award information, target population, and performance indicators specific to the project. The sub grantee's project director or designated staff will then be responsible to log on to the PMT database and enter the performance indicator data 15 days after the quarter ends for the Bureau's review. The sub grantee must also attach a copy of the PMT data elements to the quarterly progress reports.

The Bureau will be responsible for collecting and reporting the outcome data for each sub grant on the PMT as this data is not readily available to the sub grants. The Bureau will review all sub grant reports on the PMT and submit the reports by no later than 30 days after the quarter ends.

Quarterly Progress Report

Quarterly Progress Report forms have been developed by the Bureau. Sub grantees must submit the quarterly progress report on funded project activities to the Bureau. The quarterly progress report is due no later than 15 days after the end of each report period that the project is funded. The report shall contain information describing progress, accomplishments, activities, problems during the reporting period, and any additional information specified by the Bureau. The sub grantee must report on the following information to the Bureau:

- Provide a brief description of the project.
- List each goal and objective, and describe the progress made towards achieving each of them.
- Describe the project activities that were accomplished during this reporting period (i.e. services/interventions provided).
- Report performance measures that document the accomplishment of the objectives. (Describe project outputs or completion of tasks (Give numeric values to: client served, individuals arrested, classes taught, etc.)) If this is the final report, describe how the project impacted/improved the criminal justice system.
- Describe in detail the outcomes related to your project. What was the results/impact of the services being provided and how was this information collected? (Again there may be a numeric value given to this information collected and a description of how it was collected.)
- Describe any problems encountered, how they impacted the program and how they were resolved.
- Are you on track to fiscally and programmatically complete your program as outlined in your project application? (Please answer YES or NO and if no, please explain.)
- What major activities are planned for the next 6 months.
- Based on your knowledge of the criminal justice filed, are there any innovative programs/accomplishments that you would like to share with BJA?

Annual Performance Narrative Report

Sub grantee must submit an Annual Performance Narrative Report concerning the project activities occurring during the period of October 1st through September 31st to the Bureau. The information requested in the quarterly progress report is the same information requested in the annual performance narrative report. The annual performance narrative report is due by absolutely no later than October 10. The SAR is the primary vehicle for documenting the impact of Byrne Program funding in State and local criminal justice operations.

The Bureau will create the Program Performance Measures and Narrative on the PMT for the October to September reporting period and upload the report on the GMS.

BUDGET DETAIL WORKSHEET AND BUDGET NARRATIVE

FY 2015 Edward Byrne Memorial Justice Assistance Grant (Preliminary)

Budget Detail Worksheet and Budget Narrative

A. Personnel		
<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
(111) Planner I	\$16.30 per hour x 875 hour	\$14,263
	SUB TOTAL PLANNER IV SALARIES	\$14,263
<p><i>Budget Narrative: The Planner I performs duties critical to the implementation and administration of the Edward J. Byrne Memorial Justice Assistance Grant. Responsibilities include assisting the senior Planners in collaborating with the other agencies that administer other justice initiative grants, preparing and submitting application, establishing funding priorities, allocating the funds, monitoring the projects funded, preparing and submitting the required BJA reports, and providing ongoing assistance to the sub recipients. The Planner I salary will be prorated among current JAG active grants for a total of 25 hours up to 875 hours for the life of the grant.</i></p>		
(111) Administrative Assistant	\$19.36 per hour x 875 hours	\$16,940
	SUB TOTAL AA SALARIES	\$16,940
<p><i>Budget Narrative: The administrative assistant is responsible for providing administrative and office support services for the financial responsibilities of the Edward J. Byrne Memorial Justice Assistance Grant. Responsibility include preparing the original and amended work requests for the projects, sending out the final correspondence to the sub recipients, obtaining price quotations and encumber funds for administrative cost, reviewing the financial expenditures of the projects, and maintaining the sub recipient grant files. The Administrative Assistant salary will be prorated among current JAG active grants for a total of 25 hours up to 875 hours for the life of the grant.</i></p>		
TOTAL PERSONNEL		\$31,203
B. Fringe Benefits		
<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
(113) Planner I and Administrative Assistant Retirement	$((\$14263 + 16940) \times 28\%)$	\$19,006
(113) Planner I and Administrative Assistant Medical	$(\$3940 + \$3940) \times 25\%$	\$4,925
(113) Planner I and Administrative Assistant Dental	$(\$226 + \$226) \times 25\%$	\$283
(113) Planner I and Administrative Assistant Medicare	$(\$14670 \times 1.45\%) + (\$17424 \times 1.45\%) \times 25\%$	\$207
(113) Planner I and Administrative Assistant Life	$(\$153 + \$153) \times 25\%$	\$191
<p><i>Budget Narrative: Fringe Benefits to include retirement, medical, dental, medicare and life for Planner I and Administrative Assistance. Fringe Benefits will be prorated based on the hours charged to the JAG grant. Estimated hours to charge is 80 hours per pay period for 26 pay period x 2 years x 25 percent of the time (Fringe Benefits will be prorated among current grants).</i></p>		
TOTAL FRINGE BENEFITS		\$24,612

C. Travel			
<u>Purpose of Travel</u>	<u>Item</u>	<u>Computation</u>	<u>Cost</u>
<i>NJCA Regional Meeting</i>			
TOTAL TRAVEL			\$0
D. Equipment			
<u>Item</u>	<u>Computation</u>	<u>Cost</u>	
<i>Not Applicable (N/A)</i>			
TOTAL EQUIPMENT			\$0
E. Supplies			
<u>Supply Items</u>	<u>Computation</u>	<u>Cost</u>	
Office Supply and printer supplies:			\$612
5 - 1 cs copier paper @ \$45 (5 x \$45)	\$225.00		
2 - 1 bx file 10 pcs folders \$75 (2 x \$75)	\$150.00		
Other General office supplies not quantified (pens, binder clips, staples, binders, post it notes)	\$237.00		
<i>Budget Narrative: Office supplies and printer supplies are needed for the general operation of the program.</i>			
TOTAL SUPPLIES			\$612
F. Construction			
<u>Purpose</u>	<u>Description of Work</u>	<u>Cost</u>	
<i>Not Applicable (N/A)</i>			
TOTAL CONSTRUCTION			\$0
G. Consultants/Contracts			
Consultant Fees			
<u>Name of Consultant</u>	<u>Service Provided</u>	<u>Computation</u>	<u>Cost</u>
<i>Not Applicable (N/A)</i>			
Consultant Expenses			
<u>Item</u>	<u>Location</u>	<u>Computation</u>	<u>Cost</u>
<i>Not Applicable (N/A)</i>			
Contracts			
<u>Item</u>			<u>Cost</u>
<i>Not Applicable (N/A)</i>			
TOTAL CONSULTANTS/CONTRACTS			\$0

H. Other Costs		
<u>Description</u>	<u>Computation</u>	<u>Cost</u>
(363) Telephone Lines	(\$32 x 12 x 3)	\$1,152
<i>Budget Narrative: Telephone cost is needed for the extension telephone lines for the Planner I, Planner IV and Administrative Assistance.</i>		
TOTAL TELEPHONE		\$1,152
(230) Internet Service Provider (Administrative Cost)	\$576 is budgeted for the ISP services for the life of the grant. A portion of the true cost for ISP services will be charged based on estimated usage for one year at 10% of the monthly cost per month.	\$576
<i>Budget Narrative: Internet Service Provider to access the OJP website, PMT, Grants Management System, Grants.Gov, and other related site related to the program.</i>		
TOTAL INTERNET SERVICES		\$576
(230) Copier Lease (Administrative Cost)	\$876 is budgeted for the copier lease for the life of the grant. A portion of the true cost for copier services will be charged based on estimated usage for one year at 10% of the monthly cost per month.	\$876
<i>Budget Narrative: Copier Lease is needed for reproducing documents related to the program.</i>		
TOTAL COPIER LEASE		\$876
(230) Bid Advertisement		\$150
<i>Budget Narrative: Bid advertisement is needed for the Public Review Notices of the new grant.</i>		
TOTAL BID ADVERTISEMENT		\$150
(230) NCJA Membership Dues		\$1,855
<i>Budget Narrative: NCJA Membership Dues is needed to cover Guam's dues. NCJA serves as the voice of state, tribal, and local governments and criminal justice practitioners on issues of crime control and public safety. As the representative of state, tribal and local criminal justice practitioners, the NCJA works to promote a balanced approach to communities' complex public safety and criminal justice system problems. The NCJA recognizes the importance of interrelationships among criminal justice agencies and between these agencies and the community and the strong, steady advocacy necessary to achieve comprehensive planning and policy coordination goals. The NCJA serves as its members' formal mechanism for informing the Congress of state, tribal and local criminal justice needs and accomplishments.</i>		
TOTAL NCJA MEMBERSHIP DUES		\$1,855
TOTAL OTHER COSTS		\$4,609
I. Indirect Cost		
<u>Description</u>	<u>Computation</u>	<u>Cost</u>
<i>The Bureau of Statistics and Plans is requesting a waiver for indirect cost for salaries by the Governor.</i>		
TOTAL INDIRECT COST		\$0

FY 2015 EDWARD BRYNE JUSTICE ASSISTANCE GRANT BUDGET SUMMARY

<u>Budget Category</u>	<u>Amount</u>
A. Personnel	\$31,203
B. Fringe Benefits	\$24,612
C. Travel	\$0
D. Equipment	\$0
E. Supplies	\$612
F. Construction	\$0
G. Consultants/Contracts	\$0
H. Other	\$4,609
Total Direct Cost	\$61,036
I. Indirect Cost	\$0
J. Proposed Programs	\$549,322
TOTAL PROGRAM COSTS	\$610,358